



STATE OF WASHINGTON
DEPARTMENT OF LICENSING
PO Box 9020, Olympia, Washington 98507-9020
REAL ESTATE COMMISSION MEETING
MINUTES

DATE: March 31, 2011

PLACE: Department of Licensing
2nd Floor Conference Room
2000 4th Avenue W.
Olympia, WA 98502

CALL TO ORDER: Ralph Osgood 9:00 a.m.

DATE: March 31, 2011

PLACE: Department of Licensing
2nd Floor Conference Room 209
405 Black Lake Blvd.
Olympia, WA 98502

CONTACT PERSON: Jerry McDonald, Administrator
(360) 664-6525
Email: jmcdonald@dol.wa.gov

ORDER OF AGENDA: OPEN SESSION

CALL TO ORDER: Ralph Osgood, Commissioner/ Chair 9:00 a.m.
He asked newly appointed Commissioner David Azose and recently appointed Commissioner Jess Salazar to introduce themselves.

A. Attendance

Members Present:

David Azose Commissioner
Jess Salazar, Commissioner
Via telephone:
Cate Moye, Commissioner, Vice
Chair
Jeff Thompson, Commissioner
Kyoko Wright, Commissioner
George Pilant

Staff Present: (in person)

Jerry McDonald, Administrator
Terry Rodgers, Asst. Administrator
Rhonda Myers, Education Manager
Deb Wright, Licensing Manager
Dolly Casitas
Dave Walker
Ralph Birkedahl
Art Abrahamson

B. Approval of Agenda: Agenda approved as presented

C. Minutes from the December 9, 2010 and February 17, 2011 Commission Meetings: Approved as presented.

D. Status of Proposed Rules

- Jerry McDonald reported that the commission has approved the new Electronic Eligibility Database (EED) Rules and Time Place Manner Rules and that the next step in the process, the CR102 hearing, will be held April 5, 2011. The hearing for the EED Rules will begin at 1:30 and the Time, Place, and Manner rules will start at 3:00. The public is invited to attend and comment or email comments to him to be read into the record.
 - We will host the Education Provider Meeting on April 19, 2011 where the EED program and the simulation test for Managing Brokers will be discussed. Information is on our website.
 - Staff and commissioners will attend a meeting with AMP the following day to review test questions.

E. Staff Reports

- **Education-** Dolores Casitas reported on the education processes for renewals.
- **Licensing-** Deb Wright reported that 57% of renewals are now being completed on line. It was noted that there was a drop in renewals between 2009 and 2010.
- **Audits-** Art Abrahamson reported on the number of audits, violations, technical assistance visits, and recordkeeping.
- **Regulatory-** Karen Jarvis reported that complaints numbers remained steady.
- **Investigations-** Dave Walker reported that in the past year there was a significant increase in the number of complaints sent to legal for action.
- **Legal-** Dave Walker reported that the unit has been impacted by positions left vacant due to the hiring freeze.

F. Discussion of Pending Rules: Due to the Governors moratorium on rule making the sub-committee meetings will be restricted to Issue identification. Administrator Jerry McDonald will coordinate with Commissioners Cate Moye and George Pilant for assignments.

G. Discussion of Advertising Rules: Cate Moye reported that due to new technology the sub-committee needs to identify issues the present statutes don't cover.

H. Budget: Jerry presented an overview of the budget.

I. WCRER Briefing: Glenn Crellin presented an overview of his programs accomplishments. He reported that the next news letter and the "special issue" will be completed soon. He also reported that his class size this year has tripled from last year.

J. Other Business: Bob Mitchell presented an overview of recent legislative activity that relates to Real Estate.

Ralph Osgood discussed the proposal to transfer the Master License Service program to the Department of Revenue.

Bob Mitchell told the commission he has been getting a lot of positive feedback regarding the Short Sale Sellers Advisory materials that were designed by the commission.

K. Open Forum: Intermixed with “Other Business”.

L. Summary of Action Items: Scheduling of sub-committee assignments to identify issues and first review of materials for next education committee meeting.
Schedule internal discussion of “rules versus policy”.

M. Adjourned

Respectfully Submitted

Jerry McDonald, Administrator

The Department of Licensing has a policy of providing equal access to its services. If you need special accommodation, please contact (360) 664-6524 or TTY (360) 664-0116.